



PROJECT MANAGER

JOB DESCRIPTION & RESPONSIBILITIES

Southpaw Solutions is a full service general contractor focused on delivering exceptional construction services to commercial clients. We aim to deliver a high level of professionalism and execution to small commercial projects. We differentiate ourselves from the competition by delivering projects on time at a high level of quality with minimal change orders. Our company mantras are: “Commercial Construction Made Easy” “Small Projects Big Ideas” & “No Change Orders Unless The Plans Change.” We serve local small businesses in the Upstate South Carolina market and national clients in the commercial sector. We believe in hiring talented people and empowering them with the tools and technology they need to succeed. We strive to offer unsurpassed home office support for our Superintendents. We believe in cultivating a spirit of fair partnership and teamwork with our Subcontractors. We will move mountains for our clients.

The Project Manager is directly responsible for the overall success of their projects. As a Project Manager with Southpaw Solutions you will be responsible for estimating, budgeting, procurement, change management, scheduling, and managing payables and receivables for your projects. You will provide oversight and support to field operations including safety, quality and proper coordination of all work at the jobsite. You will manage and mentor Assistant Project Managers and Project Coordinators. You will cultivate and maintain sustainable working relationships with design professionals, clients, subcontractors, and suppliers.

Desired Skills:

- Strong communication and relationship building skills
- Positive attitude with a solution oriented mindset
- Ability to meet deadlines and work effectively under time pressure
- Strong interpersonal skills
- Capacity to develop and update project schedules
- Ability to monitor and maintain quality and safety
- Capacity for critical thinking, conflict resolution, and strategic planning
- Organized with the ability to manage multiple tasks and projects simultaneously
- Must work efficiently and diligently under minimal supervision
- Must be a detail-oriented and conscientious individual
- Ability to read and comprehend plans and specifications

Qualifications:

- Undergraduate Degree in Building Construction or a related field
- Commercial construction experience working for a General Contractor as a Project Engineer, Assistant Project Manager, or Similar Role
- Direct supervisory experience managing subcontractors
- Proficiency using a personal computer, tablet, and smartphone
- Experience using Procore, Smartsheet, & Building Connected are preferred
- Proficiency using spreadsheets is required
- Frequent overnight travel throughout the US to visit project sites will be required

We offer a comprehensive suite of benefits including medical, dental, vision, 401k, and profit sharing for full time employees.

Job Type: Full-time

Work Location: Greenville, SC

Southpaw Solutions LLC
141 Traction Street
Greenville, SC 29611